

Feedback Form for Validators of the African Organic Agriculture Training Manual



The validation aims at collecting feedback from trainers throughout Africa after having worked in trainings with the African Organic Agriculture Training Manual and its tools. Thoroughly filled out forms will help us to improve the training materials. The editorial team will carefully examine all feedbacks. Relevant feedbacks will be acknowledged in the imprint of the training manual and on the website www.organic-africa.net.

Please read all the questions first before filling-in the answers. The questionnaire will take you about 1 hour to fill out.

The editorial team thanks you very much for your collaboration and hopes that the training materials support your work and contribute in promoting of organic agriculture in Africa!

If you have questions about the feedback process please contact gilles.weidmann@fibl.org.

1. General information		Date:	
1.1. Validating organization			
Name of the organization:			
Address:			
Country:			
E-mail:		Website:	
Physical locations:			
Type of organization:	<input type="checkbox"/> Training Center	<input type="checkbox"/> Farmer Organization, e.g. National Organic Agriculture Movement	
	<input type="checkbox"/> Advisory Service	<input type="checkbox"/> Certification Agency	
	<input type="checkbox"/> Agricultural School	<input type="checkbox"/> Trading Company	
	<input type="checkbox"/> University	<input type="checkbox"/> other (<i>please specify</i>):	
Main purposes of the organization:			
Main agro-ecological areas of trainings:	<input type="checkbox"/> Organic Agriculture	<input type="checkbox"/> Sustainable Agriculture	
	<input type="checkbox"/> Conservation Agriculture	<input type="checkbox"/> other (<i>please specify</i>):	
Number of trainees per year:			
Profile of trainers:	<input type="checkbox"/> Trained lead farmers	<input type="checkbox"/> African agronomists	
	<input type="checkbox"/> Agronomists from Overseas	<input type="checkbox"/> other (<i>please specify</i>):	

1.2. Trainer			
Name:		Other functions:	
Training experience (years):			

1.3. Trainees				
Categories of trainees:	<input type="checkbox"/> Farmers	<input type="checkbox"/> Lead farmers	<input type="checkbox"/> Trainers	<input type="checkbox"/> Vocational school students
	<input type="checkbox"/> University students	<input type="checkbox"/> other (<i>please specify</i>):		
Trainees' knowledge on organic agriculture:	<input type="checkbox"/> No knowledge	<input type="checkbox"/> Basic knowledge	<input type="checkbox"/> Good knowledge	<input type="checkbox"/> Excellent knowledge

1.4. Training context		
Title of the Training (in which the training manual was tested):		
Type of training:	<input type="checkbox"/> Outdoor Training / Field day	<input type="checkbox"/> Indoor training without overhead projection
	<input type="checkbox"/> Indoor training with overhead projection	<input type="checkbox"/> other (<i>please specify</i>):
Duration of the training:	days	

2. Feedback on the training manual and other tools					
2.1. Feedback on the training manual					
What was tested?	How was it used and tested?	How useful is it (concept, structure and layout)?	How relevant is the information?	How useful are the didactical recommendations?	How useful are the illustrations?
<i>Please fill in the title and the number.</i>	<i>Please fill in the number of the best matching category listed below into the corresponding column.</i>				
Categories	1 As a source for own information 2 As a source for improving existing training materials 3 Among other sources for preparing a new course 4 As the sole source for the training using parts of modules only 5 As the sole source for the training using entire modules and corresponding tools	1 Not useful at all 2 Only useful with major adaptations 3 Partially useful with some adaptations 4 Quite useful with minor adaptations 5 Very useful	1 Irrelevant 2 Partly relevant 3 Relevant, but too general 4 Mostly relevant and applicable, but with some gaps 5 Highly relevant and applicable	1 Not useful at all, because not relevant and applicable 2 Partly useful, but not precise enough 3 Quite useful, but improvable 4 Useful, but not sufficient in number 5 Very useful as highly encouraging	1 Not useful, because not comprehensible 2 In individual cases useful; but with major potential for improvement 3 Partially useful 4 Useful; some refinements needed 5 Very useful without any recommendation for improvement

2.2. Feedback on the booklets and factsheets						
What was tested?		How was it used and tested?	How useful is it (concept and layout)?	How relevant is the information?	How useful are the didactical recommendations? (booklets only)	How useful are the illustrations?
<i>Please fill in the title and the number.</i>		<i>Please fill in the number of the best matching category listed below into the corresponding column.</i>				
Categories	1 As a source for own information 2 As a source for creating own training materials 3 As a tool of minor relevance to inform the farmers 4 As one tool among others to inform the farmers 5 As the sole tool to inform the farmers	1 Not useful at all 2 Only useful to farmers with major support of a trainer 3 Only useful to farmers with some support of a trainer; major basic adaptations needed 4 Useful for independent reading by educated farmers only; potential for improvement 5 Very useful, also for independent reading by farmers, because very attractive and well-conceived	1 Irrelevant 2 Partly relevant 3 Relevant, but too general 4 Mostly relevant and applicable, but with some gaps 5 Highly relevant and applicable	1 Not useful at all, because not relevant and applicable 2 Partly useful, but not precise enough 3 Quite useful, but improvable 4 Useful, but should be upgraded 5 Very useful in number and quality	1 Not useful, because not comprehensible 2 In individual cases useful; but with major potential for improvement 3 Partially useful 4 Useful; some refinements needed 5 Very useful without any recommendation for improvement	

3. Recommendations for improvement of the training manual and other tools
3.1. General feedback <i>(Please write your general recommendation for improvement of the manual in 3 to 4 sentences)</i>

3.2. Specific recommendations for improvement of the manual, booklets or factsheets			
Manual module, booklet or factsheet <i>(Please fill in the corresponding title or number.)</i>	Difficulty encountered <i>(Describe in short the difficulties encountered, when working with the training manual and its tools.)</i>	Kind of improvement <i>(Fill in the matching category using the guide below.)</i>	Suggestions for improvement <i>(Describe your suggestions for improvement in a few sentences. If necessary, refer to a separate text file for detailed recommendations.)</i>
Categories	1 Correction of a statement <i>(Indicate the corresponding text and proposed correction or addition)</i> 2 Further clarification of a statement <i>(Include information from indicated source)</i> 3 Conceptual improvement <i>(Recommendation concerning the concept, structure or layout of the module, booklet or factsheet)</i> 4 Recommendation for improvement of an illustration 5 Recommendation for improvement of a didactical recommendation 6 Recommendation for better source of additional or new information		

No. of manual module, booklet or factsheet	Difficulty encountered	Kind of improvement	Suggestions for improvement
Categories	<p>1 Correction of a statement (<i>Indicate the corresponding text and proposed correction or addition</i>)</p> <p>2 Further clarification of a statement (<i>Include information from indicated source</i>)</p> <p>3 Conceptual improvement (<i>Recommendation concerning the concept, structure or layout of the module, booklet or factsheet</i>)</p> <p>4 Recommendation for improvement of an illustration</p> <p>5 Recommendation for improvement of a didactical recommendation</p> <p>6 Recommendation for better source of additional or new information</p>		

4. Additional feedback on the context of learning: How can the learning of the farmers be further enhanced?		
	Recommendations to IFOAM, FiBL and other parties	
Main challenges encountered in trainings:	<input type="checkbox"/> Lack of appropriate training materials	<input type="checkbox"/> Limited options and cases for practical studies
	<input type="checkbox"/> Limited technical knowledge among trainers	<input type="checkbox"/> Limited platforms for knowledge sharing between farmers
	<input type="checkbox"/> other (<i>please specify</i>):	
How can training be enhanced didactically?	<input type="checkbox"/> Better training of trainers	<input type="checkbox"/> More exchange of experiences between trainers
	<input type="checkbox"/> More appropriate training materials	<input type="checkbox"/> More collaborative research within the African conditions
	<input type="checkbox"/> other (<i>please specify</i>):	
How can training be enhanced organizationally?	<input type="checkbox"/> Development of appropriate training programs with suitable training curriculum	<input type="checkbox"/> More coaching opportunities for African trainers
	<input type="checkbox"/> Development of appropriate training infrastructure and demonstration units	<input type="checkbox"/> other (<i>please specify</i>):
How can it be enhanced institutionally (within the sector)?	<input type="checkbox"/> Financial and organizational support for African training institutions	<input type="checkbox"/> Supporting local institutions in promotional and lobbying activities
	<input type="checkbox"/> Creating more strategic partnerships between African and European training institutions	<input type="checkbox"/> other (<i>please specify</i>):
How can it be enhanced in another sense? (Please write your ideas in a few sentences.)		

Please send the completed questionnaire by e-mail to gilles.weidmann@fibl.org.

Thank you very much!