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| **Feedback Form for Validators of the African Organic Agriculture Training Manual**  |  |
| *The validation aims at collecting feedback from trainers throughout Africa after having worked in trainings with the African Organic Agriculture Training Manual and its tools. Thoroughly filled out forms will help us to improve the training materials. The editorial team will carefully examine all feedbacks. Relevant feedbacks will be acknowledged in the imprint of the training manual and on the website www.organic-africa.net.* *Please read all the questions first before filling-in the answers. The questionary will take you about 1 hour to fill out.* *The editorial team thanks you very much for your collaboration and hopes that the training materials support your work and contribute in promoting of organic agriculture in Africa!* *If you have questions about the feedback process please contact* *gilles.weidmann@fibl.org**.* |
| **1. General information** | Date: |       |
| **1.1. Validating organization** |
| Name of the organization: |       |
| Address: |       |
| Country: |       |
| E-mail: |       | Website: |       |
| Physical locations: |       |
| Type of organization:  | [ ]  Training Center  | [ ]  Farmer Organization, e.g. National Organic Agriculture Movement |
|  | [ ]  Advisory Service  | [ ]  Certification Agency |
|  | [ ]  Agricultural School  | [ ]  Trading Company |
|  | [ ]  University  | [ ]  other (*please specify*):       |
| Main purposes of the organization:  |       |
| Main agro-ecological areas of trainings: | [ ]  Organic Agriculture | [ ]  Sustainable Agriculture |
|  | [ ]  Conservation Agriculture | [ ]  other (*please specify*):       |
| Number of trainees per year: |       |
| Profile of trainers: | [ ]  Trained lead farmers | [ ]  African agronomists |
|  | [ ]  Agronomists from Overseas | [ ]  other (*please specify*):       |

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| **1.2. Trainer** |
| Name: |       | Other functions: |       |
| Training experience (years): |       |

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| **1.3. Trainees** |
| Categories of trainees: | [ ]  Farmers | [ ]  Lead farmers | [ ]  Trainers | [ ]  Vocational school students |
| [ ]  University students | [ ]  other (*please specify*):       |
| Trainees’ knowledge on organic agriculture: | [ ]  No knowledge | [ ]  Basic knowledge | [ ]  Good knowledge | [ ]  Excellent knowledge |
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| **1.4. Training context** |
| Title of the Training (in which the training manual was tested):       |
| Type of training: | [ ]  Outdoor Training / Field day | [ ]  Indoor training without overhead projection |
| [ ]  Indoor training with overhead projection | [ ]  other (*please specify*):       |
| Duration of the training:  |       days |

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| **2. Feedback on the training manual and other tools** |
| **2.1. Feedback on the training manual** |
| What was tested? | How was it used and tested?  | How useful is it (concept, structure and layout)? | How relevant is the information? | How useful are the didactical recommendations? | How useful are the illustrations? |
| *Please fill in the title and the number.* | *Please fill in the number of the best matching category listed below into the corresponding column.*  |
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| Categories | 1 As a source for own information2 As a source for improving existing training materials 3 Among other sources for preparing a new course4 As the sole source for the training using parts of modules only5 As the sole source for the training using entire modules and corresponding tools | 1 Not useful at all2 Only useful with major adaptations 3 Partially useful with some adaptations4 Quite useful with minor adaptations5 Very useful | 1 Irrelevant2 Partly relevant 3 Relevant, but too general4 Mostly relevant and applicable, but with some gaps5 Highly relevant and applicable | 1 Not useful at all, because not relevant and applicable2 Partly useful, but not precise enough3 Quite useful, but improvable4 Useful, but not sufficient in number5 Very useful as highly encouraging | 1 Not useful, because not comprehensible2 In individual cases useful; but with major potential for improvement3 Partially useful4 Useful; some refinements needed5 Very useful without any recommendation for improvement |

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| **2.2. Feedback on the booklets and factsheets** |
| What was tested? | How was it used and tested? | How useful is it (concept and layout)? | How relevant is the information? | How useful are the didactical recommendations? (booklets only) | How useful are the illustrations? |
| *Please fill in the title and the number.* | *Please fill in the number of the best matching category listed below into the corresponding column.*  |
|       |       |       |       |       |       |       |
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| Categories | 1 As a source for own information2 As a source for creating own training materials 3 As a tool of minor relevance to inform the farmers4 As one tool among others to inform the farmers5 As the sole tool to inform the farmers | 1 Not useful at all2 Only useful to farmers with major support of a trainer3 Only useful to farmers with some support of a trainer; major basic adaptations needed4 Useful for independent reading by educated farmers only; potential for improvement5 Very useful, also for independent reading by farmers, because very attractive and well-conceived | 1 Irrelevant2 Partly relevant 3 Relevant, but too general4 Mostly relevant and applicable, but with some gaps5 Highly relevant and applicable | 1 Not useful at all, because not relevant and applicable2 Partly useful, but not precise enough3 Quite useful, but improvable4 Useful, but should be upgraded5 Very useful in number and quality | 1 Not useful, because not comprehensible2 In individual cases useful; but with major potential for improvement3 Partially useful4 Useful; some refinements needed5 Very useful without any recommendation for improvement |

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| **3. Recommendations for improvement of the training manual and other tools** |
| **3.1. General feedback** *(Please write your general recommendation for improvement of the manual in 3 to 4 sentences)* |
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| **3.2. Specific recommendations for improvement of the manual, booklets or factsheets** |
| Manual module, booklet or factsheet *(Please fill in the corresponding title or number.)* | Difficulty encountered *(Describe in short the difficulties encountered, when working with the training manual and its tools.)* | Kind of im-provement *(Fill in the matching category using the guide below.)* | Suggestions for improvement *(Describe your suggestions for improvement in a few sentences.* *If necessary, refer to a separate text file for detailed recommendations.)* |
|        |       |       |        |
|        |       |       |        |
|  Categories | 1 Correction of a statement (*Indicate the corresponding text* *and proposed correction or addition*)2 Further clarification of a statement (*Include information from indicated source)* 3 Conceptual improvement (*Recommendation concerning the concept, structure or layout of the module, booklet or factsheet)*4 Recommendation for improvement of an illustration5 Recommendation for improvement of a didactical recommendation6 Recommendation for better source of additional or new information |

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| No. of manual module, booklet or factsheet | Difficulty encountered | Kind of im-provement  | Suggestions for improvement  |
|        |       |       |        |
|        |       |       |        |
|        |       |       |        |
|  Categories | 1 Correction of a statement (*Indicate the corresponding text* *and proposed correction or addition*)2 Further clarification of a statement (*Include information from indicated source)* 3 Conceptual improvement (*Recommendation concerning the concept, structure or layout of the module, booklet or factsheet)*4 Recommendation for improvement of an illustration5 Recommendation for improvement of a didactical recommendation6 Recommendation for better source of additional or new information |

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| **4. Additional feedback on the context of learning: How can the learning of the farmers be further enhanced?** |
|  | Recommendations to IFOAM, FiBL and other parties |
| Main challenges encountered in trainings: | [ ]  Lack of appropriate training materials | [ ]  Limited options and cases for practical studies  |
| [ ]  Limited technical knowledge among trainers | [ ]  Limited platforms for knowledge sharing between farmers |
| [ ]  other (*please specify*):       |  |
| How can training be enhanced didactically? | [ ]  Better training of trainers | [ ]  More exchange of experiences between trainers |
| [ ]  More appropriate training materials | [ ]  More collaborative research within the African conditions |
| [ ]  other (*please specify*):       |  |
| How can training be enhanced organizationally? | [ ]  Development of appropriate training programs with suitable training curriculum  | [ ]  More coaching opportunities for African trainers |
| [ ]  Development of appropriate training infrastructure and demonstration units | [ ]  other (*please specify*):       |
| How can it be enhanced institutionally (within the sector)? | [ ]  Financial and organizational support for African training institutions | [ ]  Supporting local institutions in promotional and lobbying activities |
| [ ]  Creating more strategic partnerships between African and European training institutions | [ ]  other (*please specify*):       |
| How can it be enhanced in another sense? *(Please write your ideas in a few sentences.)* |        |

*Please send the completed questionary by e-mail to* *gilles.weidmann@fibl.org**.*

*Thank you very much!*